

# *New Bern Ballet*

## **2011/12 Registration**

### ***Important Dates/Fees/Deposits***

NBB is now accepting registrations for the 2011/12 School Year - the registration fee is \$20 for students that register before August 7<sup>th</sup>. After August 7<sup>th</sup> the registration fee is \$35. The first month's tuition is due with your registration (August is half the regular monthly tuition).

Classes for the 2011/12 School Year start August 15<sup>th</sup> for school age students and August 20<sup>th</sup> for pre-school students.

### ***Tuition and Discounts***

The tuition for the 2011/12 school year is the same as the current school year:

- The annual tuition may be paid in 9.5 monthly payments of \$48/mo (August is the half payment month).
- Ballet Babies for 2 Year olds is 45 minutes long –the annual tuition may be paid in 9.5 monthly payments of \$40/mo (August is the half payment month).

The sibling discount is 20% (same as previous years).

We continue to offer a 5% discount if you pay for the semester in advance and a 10% discount if you pay the annual tuition in advance.

If you have questions about what your tuition will be, please drop a note in the tuition box or e-mail Mr. Bob ([misterbob@newbernballet.com](mailto:misterbob@newbernballet.com))

### ***Early Childhood Age Requirements & Classes***

For registering in NBB's 2011/12 Early Childhood program, the student must reach the indicated age for the class by August 31<sup>st</sup>.

Ballet Babies for 3 Year Olds	Age 3
Tutu's & Tiara's	Age 4 (pre-kindergarten)
Princes & Sugarplums	Age 5 & entering Kindergarten

Please leave a note in the tuition box or e-mail Miss Laura ([misslaura@newbernballet.com](mailto:misslaura@newbernballet.com)) if you desire to deviate from our age requirements.

Our 2011/12 schedule has many pre-school class offerings – not all of these will have the minimum 6 students to stay on the schedule. Please be sure to indicate an alternate class on your registration form – if we do not offer a suitable alternate, we would appreciate if you would suggest a time to add to our schedule.

### ***School Policies***

Please read the school policy document carefully before signing and enrolling your child at NBB.

### ***Miscellaneous***

On your registration forms, please list an e-mail address that you check regularly as e-mail is our primary means of sharing information with families.

*New Bern Ballet*  
**2011/12 School Year Registration**

<b>Family Information</b> (current families need only indicate changed information)			
Last Name	First Name	Spouse's Name	
Address	City	Zip	Home Number
E-Mail Address	Alternate E-Mail Address		Mobile No.
Spouse's Email Address	Spouse's Alternate E-Mail Address		Spouse's Mobile No.
Emergency Contact Name		Emergency Contact Phone No	

<b>Student Information</b>			
Last Name	First Name	Birth Day / Age	
E-Mail Address	Phone No.		
School Attending in the Fall	Grade	Dismissal Time	
Medical Information:			
<b>List Desired Classes Below</b>			
<u>Class</u>	<u>Day/Time</u>	<u>Alt. Day/Time</u>	

**Registration Fee** – Before August 7<sup>th</sup>, 2011, the registration fee is \$20. After August 7<sup>th</sup>, 2011, the Registration Fee is \$35. You may register at any time. Classes start August 15<sup>th</sup>, 2011. The first month's tuition is due with your registration (August is half the regular monthly tuition).

Please mail the completed registration form, together with the registration fee and first month's tuition to:

New Bern Ballet, Inc.  
 102 Market St.  
 New Bern, NC 28560

Registration is not complete until the Photography & Liability Waiver and School Policies are signed and turned in to NBB—these must be signed before the first class.

*New Bern Ballet*  
**2011/12 School Year Policies**  
**Registration & Tuition**

1. The non-refundable Registration Fee, signed Liability & Image Release and Studio Policies must accompany the registration form to have your space reserved.
2. Tuition is due the 7<sup>th</sup> of the month. A \$15.00 per month late fee will be assessed on accounts that have a balance due on the 8<sup>th</sup> of the month.
3. All fees payable in advance, before the first class may be taken. First payment due upon registration.
4. All returned checks will be assessed \$25.00.
5. Tuition is paid in nine equal monthly payments September thru May plus a half month payment due in August. Tuition is paid monthly but there are not necessarily an equal number of classes per month.
6. Tuition will not be adjusted due to missed classes – these can be made up in an age appropriate class – please contact Miss Laura to schedule a make-up class. Days that NBB is closed (holidays, etc) are considered “missed classes” that will not change you tuition, but can be made up.
7. Please place your child’s name in the memo section of your check. Checks should be made payable to New Bern Ballet, Inc. If you pay in cash, please give it to a staff member and you must get a receipt.
8. You may pay in advance; you will receive a discount of 5% or 10% if you pay in full for the semester or year, respectively.
9. NBB assumes that enrollment will continue for the entire term. There must be 30 day written notice before your child quits their dance class. You are responsible for tuition up to your child’s last day. Nonattendance does not constitute withdrawal. You are responsible for the payment of tuition until notification of withdrawal is submitted in writing.
10. Classes will less than 6 regularly attending students may be removed from NBB's schedule at any time. Students will be accepted into other existing classes that are age/ability appropriate for the student.

**Class Placement & Attendance**

1. The instructor has the final say as to what class(es)/camp(s) your child is placed in.
2. All classes are closed session. *Do not open the door during class time.* The instructor will open the door when class is over.

**Drop-off & Pick-up**

1. Please walk your student in or make sure they have gone inside before leaving.
2. Students should not be dropped off earlier than 10 minutes prior to class or stay longer that 5 minutes afterwards. They should remain inside until their ride arrives. There is an additional \$20/child/hour charge for students left past 15 minutes of their class. .

**Behavior and Appearance**

1. Parents and dancers will be respectful to the staff and others at all times.
2. Class level assigned leotards, ballet pink footed tights and pink leather dance shoes are required for all classes/camps. Proper shoes in specific colors are required for non-ballet classes. Please label all shoes with your child’s name. Ballet shoes are to be only worn in the studio.
3. The only visible piercings allowed on our dancers are in the ear lobes of girls. If there are any other piercings, please have these removed prior to entering the building. Absolutely no tattoos are allowed – no exceptions!
4. Disruptive behavior will not be tolerated by students in class or families in the waiting area. If this occurs repeatedly, parents will be contacted. Consequences for repeated disruptive behavior range from the student being dismissed from class to the family being expelled from the school.
5. Student cell phones must be turned off during class, unless family situations dictate otherwise.
6. Disruptive behavior of parents and siblings in the waiting area will not be tolerated. If this occurs repeatedly, parents will be contacted and if it continues, your child will be dismissed from class.

**Miscellaneous**

1. New Bern Ballet, Inc., does not carry medical insurance for its students. It is required that all dance students be covered by their own family insurance and if injury occurs, it is understood that the student’s policy is the only source of reimbursement.
2. No gum, food or drinks allowed in NBB facilities by parents, dancers, siblings or friends. A \$15.00 custodial fee will be assessed to those that bring food or drink into NBB facilities without the express consent of NBB.
3. Do not call any staff member at home without prior permission.
4. NBB generally follows the Craven County School District (CCSD) holiday and spring break schedule. If Friday is a CCSD Holiday, then NBB will also be closed on Saturday. Check the school newsletter for exact schedule details.
5. NBB adheres to the Craven County School District weather related closings.
6. In order to keep our Christmas Party and Spring Showcase affordable, families that choose to attend these events are expected to volunteer to help with the event – sign ups will be posted. A participation fee will be charged to cover the cost of decorations, props, costumes, rentals, etc.
7. NBB reserves all Copyrights for all choreography taught by NBB, whether in class, camps or for performances. NBB choreography shall not be used and/or displayed outside of NBB without the express written consent of Miss Laura.

I have received and read the Studio Policies of New Bern Ballet, Inc., and agree to comply with them.

Parent’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dancer’s Name (please print): \_\_\_\_\_

*New Bern Ballet*  
**2011/12 School Year – Liability & Image Release**

**Liability Release:** I understand the risks of physical injury inherent in dance, dance performances, dance functions/events and group instruction and hereby assume those risks. I agree to indemnify and hold harmless New Bern Ballet Inc., its employees, representatives, officers, volunteers and contractors from any and all claims, suits, torts, actions, liabilities, court costs, and legal fees resulting from any damage, injury, or illness while registered at New Bern Ballet Inc. I understand that this waiver covers all activities performed, sponsored, attended and/or supported by, or on behalf of New Bern Ballet Inc. and any ancillary efforts of these activities, such as, but not limited to, transportation to/from these activities.

**Image Release:** I hereby authorize New Bern Ballet Inc. to use images and/or the names of my child(ren) for advertising purposes. I understand that this may include, but is not limited to, print and internet advertisements and brochures.

Name of Student(s)

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian  
(Student if over 18 years of age)

*New Bern Ballet*  
**2011/12 School Year – Class Recommendations**

Recommendations for Beginner I & Up Students

<b>Ballet Level</b>	<b>Required Classes</b>	<b>Enrichment Classes</b>
Beginner I, II & III	1 Hour Ballet Class Weekly	Ballet Live Ballet Stories Character Modern I Jazz I
Beginner IV	2 Ballet Classes per Week	Ballet Live Character Jazz Modern I Pre-Pointe Variations
Intermediate I & II	2 Ballet Classes per Week	Ballet Live Ballet Stories Character Jazz II (if there's interest) Modern II Pilates Pointe I (must have completed pre-pointe) Variations
Intermediate III & IV	3 Ballet Classes per Week 2-3 Pointe Classes per Week (must have completed Pointe I)	Advanced Character (if there's interest) Ballet Stories Jazz II (if there's interest) Modern III Pilates Pointe Variations

Not All Enrichment Classes are currently offered – if the enrichment class you are wanting is not currently offered, please indicate your interest on the registration form so we have that information when we adjust our schedule in September.

*New Bern Ballet, Inc.*  
2011/12 School Year Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday					
9:00	9:00-10:00 <b>Pilates</b>		9:00-10:00 <b>Pilates</b>								
9:15											
9:30				9:30-10:30 <b>Ballet Babies</b> 3 Year Olds		9:30-10:15 <b>Ballet Babies</b> 2 Year Olds	9:30-10:15 <b>Ballet Babies</b> 2 Year Olds				
9:45											
10:00	10:00-11:00 <b>Adult Ballet</b>		10:00-11:00 <b>Adult Ballet</b>								
10:15											
10:30				10:30-11:15 <b>Ballet Babies</b> 2 Year Olds		10:20-11:20 <b>Ballet Babies</b> 3 Year Olds	10:20-11:20 <b>Ballet Babies</b> 3 Year Olds				
10:45											
11:00											
11:15											
11:30	11:30-12:30 <b>Tutus &amp; Tiaras</b> 4 Year olds	11:30-12:30 <b>Tutus &amp; Tiaras</b> 4 Year olds	11:30-12:30 <b>Ballet Babies</b> 3 Year Olds	11:30-12:30 <b>Tutus &amp; Tiaras</b> 4 Year olds	11:30-12:30 <b>Ballet Babies</b> 3 Year Olds	11:30-12:30 <b>Tutus &amp; Tiaras &amp; Princes &amp; Sugarplums</b> 4 & 5 Year Olds					
11:45											
12:00											
12:15											
12:30						12:30-1:30 <b>Princes &amp; Sugarplums &amp; Beginner I</b> Kindergarteners					
12:45	12:45-1:45 <b>Princes &amp; Sugarplums</b> Kindergarteners	12:45-1:45 <b>Princes &amp; Sugarplums</b> Kindergarteners	12:45-1:45 <b>Tutus &amp; Tiaras</b> 4 Year olds	12:45-1:45 <b>Ballet Babies</b> 3 Year Olds	12:45-1:30 <b>Ballet Babies</b> 2 Year Olds						
1:00											
1:15											
1:30											
1:45			1:45-2:45 <b>Princes &amp; Sugarplums</b> Kindergarteners	1:45-2:45 <b>Princes &amp; Sugarplums</b> Kindergarteners	1:30-2:30 <b>Tutus &amp; Tiaras</b> 4 Year Olds	1:30-3:00 <b>Intermediate Ballet &amp; Pointe</b>					
2:00											
2:15											
2:30											
2:45											
3:00											
3:15											
3:30											
3:45	3:45-4:45 <b>Beginner II</b> (2 <sup>nd</sup> grade)	3:45-5:00 <b>Beginner III</b> (3 <sup>rd</sup> grade)	3:45-4:45 <b>Beginner I</b> 1 <sup>st</sup> Grade	4:00-5:00 <b>Princes &amp; Sugarplums</b> Kindergarteners	3:45-4:45 <b>Jazz I or Conditioning</b>	3:00-7:00 <b>NBBCo Rehearsals</b>					
4:00											
4:15											
4:30											
4:45	4:45-6:00 <b>Beginner IV / Intermediate I</b> (Beginner III/IV)	5:00-5:30 <b>Ballet Stories</b> Beginner & Intermediate	4:45-6:00 <b>Beginner IV / Intermediate I</b> (Beginner III/IV)	5:00-6:30 <b>Intermediate II &amp; Up</b>	4:45-5:45 <b>Modern I</b>						
5:00											
5:15											
5:30											
5:45	6:00-6:45 <b>Pointe I</b> in Beginner IV	5:30-7:00 <b>Intermediate II &amp; Up</b>	6:00-6:45 <b>Pre-Pointe / Pointe I</b>	6:30-7:30 <b>Pointe II-III</b> In Intermediate II & Up	5:45-6:45 <b>Modern II</b>						
6:00											
6:15											
6:30											
6:45	7:00-7:45 <b>Variations</b> In Beg IV/Int I	7:00-8:00 <b>Pointe II-III</b> In Int II & Up	6:45-7:45 <b>Character</b>	7:30-8:30 <b>Variations</b> In Intermediate II & Up	7:00-8:30 <b>NBBCo Rehearsals</b>						
7:00											
7:15											
7:30											
7:45	8:00-9:00 <b>Pilates</b>	8:00-9:00 <b>Modern III</b>	8:00-9:00 <b>Pilates</b>								
8:00											
8:15											
8:30											
8:45											
9:00											
9:15											

6 Student Minimum Class Size - Schedule is subject to change depending upon enrollment.  
 Extracurricular Dance Opportunities – Call Studio for more information  
 () Indicates Prerequisites class that must be completed the prior school year  
 Classes that are full may not be used for make-up classes.

11 July 2011